

Minutes of Regular Meeting
5/21/2023

1. **MEETING AGENDA**

- a. Roll Call & Call to Order
- b. Reading of Minutes of Preceding Meeting
- c. Calendar of Events
- d. Reports of Officers
- e. Reports of Committees
- f. Election of Directors
- g. Unfinished Business
- h. New Business

2. **ROLL CALL & CALL TO ORDER**

- a. Libby Smith, President - Present
- b. John Bickham (Vice President)
- c. Amanda Holmes (Secretary) - Present
- d. Alice Sheehan, Treasurer - Present
- e. Carrie Cole - Present
- f. Autumn Crews -
- g. Marcia Scott-Warner - Present
- h. Betty Denahey - Present
- i. Vacant
- j. Vacant
- k. Vacant
- l. Vacant

3. **READING & APPROVAL OF PREVIOUS MEETING MINUTES**

- a. Previous meeting minutes are approved.

4. **CALENDAR OF EVENTS**

- a. Compost Class - March 25th (**Ohio Ave, Amanda's house**) ✓
- b. Dayton Street Clean Up - April 22nd (Lead: Carrie) ✓
- c. Art Show/Sale - May 13th **Florence Street** (Lead: Alice)
- d. Ice Cream Social - June 24th 3-5 PM; **South side of S Fulton Street (north or south)** (Lead: Autumn)
- e. School Supply Drive - July 22 - July 31st **Amanda**
- f. Golf Tournament - August 5th **Windsor Gardens**
- g. Block Party - September 9th **North side of S Fulton**
- h. PFHOA Annual Meeting - September 23rd
- i. Halloween Parade - October 29th **Walsh PI**

5. **REPORTS OF OFFICERS**

- a. **PRESIDENT:**
 - i.
- b. **TREASURER:**
 - i. 2023 goal: 100 homes
 - ii. Number of homes paid YTD: 83
 - iii. Total Dues collected YTD: \$4,059.95
 - iv. Dues collected since last meeting: 6 (2 are duplicate)

- v. Expenses YTD: \$1,485
- vi. Checking and savings balance: \$4,326.52
- vii. Other notes

6. UNFINISHED BUSINESS

- a. Upcoming Events
 - i. Art Festival: Rain date June 3rd
 - Next steps-
 - Amanda will sent out email on June 1st with a reminder for all
 - Alice can't make the rain date so Libby is going to take over planning

Timing	Sign-up	Task
Week Before (5/27)	Amanda	Send out reminder to neighborhood
Day before (6/2)	Amanda	Buy appetizers at Costco (3-4 plates of sandwiches or wraps)
	Alice	Send email reminder to kids who have signed up to bring art
	Alice	Prep tags for kid art
Day of (6/3)	Libby (coordinate)	List of who is bringing what: <ul style="list-style-type: none"> • Everyone- bring chairs • Libby- Bring 1 pop-up tent, sidewalk chalk, appetizer, HOA plasticware and help with set-up • Amanda- Bring cooler of drinks (soda and water) and sign-up list • John- Bring 1 pop-up tent, put up event signs Saturday morning • Betty- bring appetizer, 2 card tables, black tablecloths, help with set-up • Carrie- bring appetizer, help with set-up • Marcia- bring card tables, help with set-up • Libby- bluetooth speaker
2:00 PM	Libby (coordinate)	Start Set-up: <ul style="list-style-type: none"> • Table/Tent 1 (provided by Charlotte)- Charlotte- sculpture (try to position this one in the middle of the cul de sac) • Table/Tent 2 (Tent John/Table Alice)- John- pottery • Table/Tent 3 (Tent John/Table Alice)- Rita- paintings • Table/Tent 4 (Tent Libby/Table Alice) +Debbie? and Kids table- misc. • Kids activity (Table Alice)- • Food table- 2 card tables (Betty) • Sign-in- 1 card table (Marcia)
3:00-5:00 Event	Marcia	Sit at sign-up/welcome table
	Peyton	Monitor kids table of activities- Peyton (Carrie's daughter) in charge
5:00 Clean-up		

- ii. Ice Cream Social (Autumn)
 - Options- anticipating 150 people
 - Lick's (3-5 gallon for \$50)

- Little Man ice cream (3-5 gallon for \$50)
- Costco (\$15 per gallon)- only has vanilla so would do a sundae bar
- Coda (\$5/person for 12 oz)
- God Save the Cream - 3 gallon for \$97
- Carrie will do the slide
- Bring regular supply of yard games
- Libby will bring a tent
- Betty and Autumn will bring their tables
- Autumn will make some signs and a flyer
- Amanda, Libby, Betty- bring scoops
- Libby will check supply of plasticware
- (Unpublished) Rain date July 8th
- Amanda and Carrie can help with toppings
- iii. Block party - put a notice that it will be potluck in the newsletter
- iv. School Supply Drive- July 22 - July 31st
 - Libby to follow up with Place again
 - Ask what is wanted
 - Amanda to host it at her house
- v. Golf Tournament- Steve Fine needs to talk to Windsor Gardens folks because they are all new people
- b. Newsletter to go out after the ice cream social
 - i. School Supply Drive notice
 - ii. Libby will write stories

7. NEW BUSINESS

- a. **Trees on the South Island-**
 - i. There is an Ash but it is unclear if it is treated for ash borer each year.
 - ii. Amanda to get his tree guy to look at it
- b. Travis and Jean are new (next to Betty)
- c. Alice get the email of new renters

Minutes of Regular Meeting
4/15/2023

1. MEETING AGENDA

- a. Roll Call & Call to Order
- b. Reading of Minutes of Preceding Meeting
- c. Calendar of Events
- d. Reports of Officers
- e. Reports of Committees
- f. Election of Directors
- g. Unfinished Business
- h. New Business

2. ROLL CALL & CALL TO ORDER

- a. Libby Smith, President - Present
- b. John Bickham (Vice President)
- c. Amanda Holmes (Secretary) -

- d. Alice Sheehan, Treasurer - Present
- e. **Carrie Cole - Present**
- f. Autumn Crews - Present
- g. Marcia Scott-Warner - Present
- h. **Betty Denahey - Present**
- i. Vacant
- j. Vacant
- k. Vacant
- l. Vacant

3. **READING & APPROVAL OF PREVIOUS MEETING MINUTES**

- a. Previous meeting minutes are approved.

4. **CALENDAR OF EVENTS**

- a. ~~Compost Class - March 25th (Ohio Ave, Amanda's house)~~
- b. Dayton Street Clean Up - April 22nd (Lead: Carrie)
- c. Art Show/Sale - May 13th **Florence Street** (Lead: Alice)
- d. Ice Cream Social - June 24th; **S Fulton Street (north or south)** (Lead: Autumn)
- e. School Supply Drive - July 26 - July 31st **TBD**
- f. Golf Tournament - August 5th **Windsor Gardens**
- g. Block Party - September 9th **TBD**
- h. PFHOA Annual Meeting - September 23rd
- i. Halloween Parade - October 29th **Walsh Pl**

5. **REPORTS OF OFFICERS**

a. **PRESIDENT:**

- i. Canal Clean-up: picked up 602 lbs of trash in 0.7 miles of canal including tires and a mattress. Libby, Alice, Amanda+Family and another neighbor joined
- ii. Highline Canal Conservancy: mentioned the gunshots and the sheriff's department mentioned that they are having problems with young people driving by and shooting guns out of the windows of their cars (as opposed to walking down the canal and shooting at things); also they don't know who put the pieces of wood out by the Gill Place entrance (Libby to ask John or Violeta)
- iii. Compost Class- was held outside and the weather was terrible; the class itself was interesting and people had a lot of questions; Libby to do a write up; John and Rita brought coffee and pastries and Amanda let us in their home to warm up; would like to have moved it in inside next time; it was worthwhile but did not have great turn out (maybe 8 people beyond Board members)
 - 1. Next Step is get with Rita and determine what the next green event will be
- iv. Councilwoman Amanda Sawyer was re-elected and scheduled a meeting for 11/2 with Park Forest re: parking. Owen has followed up on some of the things we talked about at our meeting. He said they are fining Pine Creek apartments because of the fence. They keep fixing it and their residents keep ripping it open. They are eventually going to put a sign in that says "citywide speed limit is 20 mph unless posted." Followed up about street sweeping and a no parking sign on the corner of S Galena and York Place and where the fire extinguisher is located.
 - 1. Need to follow up about tandem signs; would not have to put new poles
- v. Street sweeping survey- received 11 responses on the survey; will do a link on a paper flyer with the Art Festival flyer

b. **TREASURER:**

- i. 2023 goal: 100 homes
- ii. Number of homes paid YTD: 79 (1 more)

- iii. Total Dues collected YTD: \$3,617.45
- iv. Dues collected since last meeting: 1
- v. Expenses YTD: \$1,428
- vi. Checking and savings balance: \$3,916.17
- vii. Other notes

6. UNFINISHED BUSINESS

- a. Upcoming Events
 - i. Dayton Street Clean-up:
 - 1. Need to send out a reminder this week
 - 2. Carrie has a bunch of trash bags and extra gloves. Debating what type of weed killer to get (solid or liquid). Will bring rakes and buckets
 - 3. Wasn't planning to tree trim- do we need to? Bring just in case
 - 4. Amanda is going to bring waters
 - 5. Carrie and Betty to work on plantings for the South Island. Need to come up with a watering schedule (once/week commitment)
 - ii. Art Festival: Scheduled for May 13th
 - 1. Next steps-
 - a. Alice- Book food
 - b. Libby- Look into getting 1 more tent
 - c. Alice- get 1 more tent
 - d. Libby and Amanda- Bring drinks and cooler (water, sodas)
 - e. Alice- Have a table to make kid art (painting?)
 - f. April 22- (Libby/Alice) knock on doors in South Fulton to alert them of the event; leave a note if they don't answer
 - g. Charlotte- Collect bio + 2 pics from each artist
 - h. Libby, Betty, Carrie, Marcia: Help with set-up
 - i. Everyone bring chairs (Marcia has 4)
 - j. Betty, Carrie and Libby make an app (serves 20 people)
 - k. Marcia bring card tables
 - l. Betty bring 2 card tables
 - m. PFHOA Board April 29- pass out flyers
 - n. John -put up event signs
 - iii. Ice Cream Social
 - 1. Autumn to look into different options for ice cream (scoopable vs. Cold Stone vs other?)
 - 2. Budget is \$250-\$300
 - iv. Block party - put a notice that it will be potluck in the newsletter

7. NEW BUSINESS

- a. None

Minutes of Regular Meeting
3/12/2023

1. MEETING AGENDA

- a. Roll Call & Call to Order
- b. Reading of Minutes of Preceding Meeting

- c. Calendar of Events
- d. Reports of Officers
- e. Reports of Committees
- f. Election of Directors
- g. Unfinished Business
- h. New Business

2. ROLL CALL & CALL TO ORDER

- a. Libby Smith, President - present
- b. John Bickham (Vice President) - present
- c. Amanda Holmes (Secretary) - present
- d. Alice Sheehan, Treasurer - present
- e. Carrie Cole - present
- f. Autumn Crews - present
- g. Marcia Scott-Warner - present
- h. Betty Denahey - present
- i. Vacant
- j. Vacant
- k. Vacant
- l. Vacant

3. READING & APPROVAL OF PREVIOUS MEETING MINUTES

- a. Previous meeting minutes are approved.

4. CALENDAR OF EVENTS

- a. Compost Class - March 25th
- b. Dayton Street Clean Up - April 22nd
- c. Art Show/Sale - May 13th
- d. Ice Cream Social - June 24th
- e. School Supply Drive - July 26 - July 31st
- f. Golf Tournament - August 5th
- g. Block Party - September 9th
- h. PFHOA Annual Meeting - September 23rd
- i. Halloween Parade - October 29th

5. REPORTS OF OFFICERS

- a. PRESIDENT:
 - i. Newsletter went out- yay! Plan is to publish the next newsletter in July after the ice cream social. We will report on the Spring events and preview Fall events. If there is anything you want included please let Libby know.
 - ii. Alice, Amanda and Libby met and divided up tasks. Alice is going to take meeting minutes. We divided up website responsibilities, social media (we started an instagram page), and keeping track of contacts. We also talked about doing more digital newsletters to both share information and do little blurbs on people that live here to build community. Amanda is going to look into group texts so we can notify folks of events.
 - iii. Parking Meeting Update
 - 1. We did an instagram post on the parking meeting with Amanda Sawyer and she replied to our post.
 - 2. The meeting was not particularly fruitful. A lot of our suggestions to ease the burden aren't going to happen (permit parking, opening the road to allow more people). There was additional signage put on Dayton but it didn't help Park Forest residents directly.

3. They are going to look into painting a fire lane on the corner by the hydrant.
4. A lot of the problem is trash in the street and we talked about an organized street sweeping program. The city would come and put out their signs, we can't say where they would go, and there would be ticketing.
 - a. Discussion about whether or not to do formal street sweeping in Park Forest
 - b. Next Steps: Amanda will put a survey in a future digital newsletter; Betty is going to call 311 each month April-Nov if they don't come on the 3rd week

b. TREASURER:

- i. 2023 goal: 100 homes
- ii. Number of homes paid YTD: 78
- iii. Total Dues collected YTD: \$3,469
- iv. Dues collected since last meeting: 1
- v. Expenses YTD: \$1,294
- vi. Checking and savings balance: \$3,916.17
- vii. Other notes
 1. We are over budget on welcome cards. Propose moving \$100 from 'Other expense' to cover that. (approved)
 2. I updated the contacts spreadsheet and consolidated subscribers from Mailchimp and various spreadsheets in the drive. We have not received a new newsletter subscriber since October. Amanda will update contacts moving forward.
 3. Sent a reminder email this morning at 9 am to any emails we had for people who have not paid (51); We do not have the email for 21 neighbors who have not paid; need 22 more to hit budget goal
 - a. Created a new email signature that includes links to Website, FB and Instagram; default is that it will be in the signature for any new email
- viii. Barbara Blanton-Greene (701 S Emporia): got a notification that she hadn't paid but was told last year that she paid twice; will follow up with her

6. UNFINISHED BUSINESS

- a. 3/18/23- Highline Canal clean up; Amanda will send out registration link; at 8:30 at Dayton street trailhead; bring gloves, they provide trash pinchers and bags
- b. 3/25 Composting Class (Lead: Rita and John)- Location is Amanda's porch; presenter is good to go; Rita is giving us a white background, Leah is lending a projector, Rita is bringing the mini muffins and coffee. Please bring chairs
 - i. Timely because of the change on 4/1 that they are not taking paper products any more (will highlight this in announcement in newsletter)
- c. 4/22 Dayton Street Clean Up (Lead: Carrie)- main goal is getting the weed killer spread which is an adult job; Leah did tree pruning last year so we should be good; people will be mostly picking up trash
 - i. Plan to clean up the south island in advance of the official clean up
 - ii. Set a rain date for a week later
 - iii. Libby is planning to ask the neighbors if we can shave back the bush
 - iv. Amanda will bring water
- d. 5/13 Art Show (Lead: Alice)- there is a follow up meeting with the artists on 3/21 @ 1:00 PM. Artists so far are Charlotte- sculpture, john pottery, rita painting

7. NEW BUSINESS

- a. Gun shots on canal

- i. Alice suggested lights up on the canal, perhaps as part of the renovation
- ii. We also had the idea to ask homeowners to put lights on their fences or trees in their property

Minutes of Regular Meeting
2/12/2023

1. MEETING AGENDA

- a. Roll Call & Call to Order
- b. Reading of Minutes of Preceding Meeting
- c. Calendar of Events
- d. Reports of Officers
- e. Reports of Committees
- f. Election of Directors
- g. Unfinished Business
- h. New Business

2. ROLL CALL & CALL TO ORDER

- a. Libby Smith, President - present
- b. John Bickham (Vice President) - absent
- c. Amanda Holmes (Secretary) - absent
- d. Alice Sheehan, Treasurer - present
- e. Carrie Cole - absent
- f. Autumn Crews - absent
- g. Marcia Scott-Warner - absent
- h. Betty Denahey - present
- i. Vacant
- j. Vacant
- k. Vacant
- l. Vacant

3. READING & APPROVAL OF PREVIOUS MEETING MINUTES

- a. Betty updated the minutes of the last meeting with the fact that Carrie is going to work on the planter in the south island, and Betty volunteered to help with the project.

4. CALENDAR OF EVENTS

- a. Compost Class - TBA
- b. Dayton Street Clean Up - April 22nd
- c. Art Show/Sale - May 13th
- d. Ice Cream Social - June 24th
- e. School Supply Drive - July 26 - July 31st
- f. Golf Tournament - August 5th
- g. Block Party - September 9th
- h. PFHOA Annual Meeting - September 23rd
- i. Halloween Parade - October 29th

5. REPORTS OF OFFICERS

- a. PRESIDENT:
 - i. Libby reported that renewed our RNO status with the City/County of Denver

- ii. Libby attended the RNO meeting held by Councilwoman Amanda Sawyer's Office.
 - 1. The city is rolling out a new program to deter vehicle thefts. It's something we could do a story about in the newsletter.
 - 2. The guest speaker with Denver District Attorney Beth McCann, who mentioned her office does a Fraud Prevention presentation that we could consider for our annual meeting.
 - iii. We're scheduled for a follow up meeting with Councilwoman Sawyer about the parking issues caused by Pine Creek Apartments. That meeting is March 2nd.
 - iv. The newsletter is coming together. Libby is waiting on some final elements to finalize it, then she'll send it out for proofreading, with a goal of getting it printed and ready for distribution by February 24th.
- b. TREASURE: no new dues have come in before last meeting**
- i. 2023 goal: 100 homes
 - ii. Number of homes paid YTD: 77
 - iii. Total Dues collected YTD: \$3,293.45
 - iv. Dues collected since last meeting: 0
 - v. Expenses YTD: \$625
 - vi. Checking and savings balance: \$4,433
 - vii. Paid by PayPal:
 - viii. Paid by check:

Alice is going to work with Amanda to do some targeted emails to try to generate more dues. Alice gave three gift cards to Betty for the next round of new neighbor welcome cards.

6. UNFINISHED BUSINESS

- a. We talked about the compost class that we want to hold for neighbors. Libby had a planning conversation with John and Rita about it. They've reached out to schedule a speaker for the event. We talked about having it on March 18th or March 25th (depending on the speaker's schedule) at like 10am. The HOA will provide pastries and maybe coffee/tea. We need to determine a good place for this event. Rita also suggested that the board develop a broader plan to help green the community, i.e. a battery collection event. Alice mentioned that she uses a company called Ridwell for specialty recycling that we could tell people about, and she's interested in sustainable outdoor design. She said she would be willing to work with Rita/John on a plan.
- b. We briefly discussed the Dayton Street Clean up. There are some logistical aspects that need to be worked out. Last year we had access to Pat's truck to collect all the bags of debris, so we need to figure out how we're going to handle that this year.
- c. Alice presented a draft vision for our new art show event. We decided to move the date to May 13th from 3:00 - 5:00 pm., with Saturday, June 3rd as the rain date. We discussed where to hold it but haven't made any decisions. The event will be artist-centered, family friendly, and simple. Alice is hoping some of the artists will be excited to help plan the event.

7. NEW BUSINESS

- a. no new business

1. MEETING AGENDA

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- g. Unfinished Business
- h. New Business

2. ROLL CALL & CALL TO ORDER

- a. Libby Smith, President - present
- b. John Bickham (Vice President) - absent
- c. Amanda Holmes (Secretary) - absent
- d. Alice Sheehan, Treasurer - present
- e. Carrie Cole - present
- f. Autumn Crews - present
- g. Marcia Scott-Warner - present
- h. Betty Denahey - present
- i. Vacant
- j. Vacant
- k. Vacant
- l. Vacant

3. READING & APPROVAL OF PREVIOUS MEETING MINUTES

- a. minutes of the previous meeting approved

4. CALENDAR OF EVENTS

- a. We spent much of the meeting discussing a calendar of events for 2023
 - i. Compost Class - TBA
 - ii. Dayton Street Clean Up - April 22nd
 - iii. Art Show/Sale - May 20th
 - iv. Ice Cream Social - June 24th
 - v. School Supply Drive - July 26 - July 31st
 - vi. Golf Tournament - August 5th
 - vii. Block Party - September 9th
 - viii. PFHOA Annual Meeting - September 23rd
 - ix. Halloween Parade - October 29th

5. REPORTS OF OFFICERS

- a. PRESIDENT: No Report at this meeting
- b. VICE PRESIDENT: N/A
- c. TREASURE:
 - i. 2023 goal: 100 homes
 - ii. Number of homes paid YTD: 77
 - iii. Total Dues collected YTD: \$3,293.45
 - iv. Dues collected since last meeting: \$3,293.45
 - v. Expenses YTD: \$ \$625
 - vi. Checking and savings balance: \$4,433

- vii. Paid by PayPal:
- viii. Paid by check:

d. SECRETARY: N/S

6. UNFINISHED BUSINESS

- a. Libby is working on the newsletter, which is getting longer by the day. It may be longer than the 8-pages that it usually is.
- b. We still need to research and make some decisions on insurance for the board.

7. NEW BUSINESS

- a. In light of the new trash fee schedule in Denver, Rita has offered to do a composting class for the neighborhood. The board agreed to support her in this effort. Libby will coordinate with Rita and John on date, promotion, and needs for the event.
- b. The board discussed and decided to return to a neighborhood clean up along Dayton Street. This will include trash clean-up, weed picking, and putting down weed killer. Carrie said she would be the lead on this event.
- c. Carrie confirmed that she will be building self-watering infrastructure in the remaining south island planter this spring. Betty volunteered to help with that project.
- d. In light of the new trash fee schedule in Denver, the board has decided not to host dumpsters in the neighborhood this year. We had a long discussion about what event we could do to replace that event. We decided to try a neighborhood art show/sale. We talked about it being a wine/apps type of event. We also talked about having an arts & crafts table for the kids. Alice said she would be the lead on this event.
- e. The board agreed that the ice cream social is a favored event. We talked about having it in the north S. Fulton Street cul-de-sac this year. Carrie plans to have a water slide at this event. Autumn is going to be the lead on this event.
- f. The board feels like it would be good to do the school supply drive again. We're going to do some more research on the best place to make the donation. Marcia will be the lead on this one.
- g. Steve had previously said he was planning on doing the annual golf tournament on August 5th. The board agreed to support that event with \$100.
- h. The annual block party in September is also a neighborhood favorite, so the board decided to do that one again. Carrie agreed to lead that one.
- i. Libby will plan the PFHOA Annual Meeting for the end of September.
- j. The Halloween parade is also very popular so we'll do that one again. Libby will take the lead on this one.
- k. We need to see if the Food Trucks will be coming back to the neighborhood again this year. We'd like to make those nights into more of a community gathering in the park. Maybe coordinate with the condos and apartments to make the draw a little bigger for the food trucks.
- l. We also talked about doing a survey of the neighbors to see what events they would like to see happen in the neighborhood.
- m. We talked about making more of our events into potluck events so that more of the neighbors can be involved. We're going to use Sign Up Genius to coordinate.

Minutes of Regular Meeting
10/09/2022

1. MEETING AGENDA

Roll Call & Call to Order
Reading of Minutes of Preceding Meeting
Calendar of Events
Reports of Officers
Reports of Committees
Election of Directors
Unfinished Business
New Business

2. ROLL CALL & CALL TO ORDER

Libby Smith, President (present)
John Bickham, Vice President (absent)
Amanda Jane Homes, Secretary (present)
Alice Sheehan, Treasurer (present)
Carrie Cole (present)
Marcia Scott-Warner (absent)
Betty Danahey (present)
Autumn Crews (absent)
Vacant
Vacant
Vacant
Vacant

3. READING & APPROVAL OF PREVIOUS MEETING MINUTES

Minutes were approved

4. CALENDAR OF EVENTS

April 23: Dayton Clean-Up Day
May 21 - 22: Dumpster Days
June 25: Ice Cream Social
July 29 - 31; School Supply Drive
August 6: Golf Tournament
September 10: Block Party
September 24: Annual Meeting
October 30: Halloween Parade

5. REPORTS OF OFFICERS

PRESIDENT:

VICE PRESIDENT:

N/A

TREASURE:

- i. 2021 goal: 90 homes
- ii. Number of homes paid YTD: 108
- iii. Total Dues collected YTD: \$5555.50
- iv. Dues collected since last meeting: \$150.00
- v. Expenses YTD: \$ 4,607.27
- vi. Checking and savings balance: \$1,752.85
- vii. Paid by PayPal:
- viii. Paid by check:

SECRETARY:

no report

6. REPORTS OF COMMITTEES

7. ELECTION OF DIRECTORS

XX

8. UNFINISHED BUSINESS

a. Halloween Parade

- i. Photos: Alice priced out a back drop that costs \$13. We also talked about borrowing an inflatable so that we have a 3D prop for the photos. We talked about hanging the back drop off a canopy or a neighbor's garage. Carrie said she would work with John to get a canopy. Alic is going to order the backdrop.
- ii. Dance Party - Amanda is going to take care of this.
- iii. Pizza - Marcia found that Costco has the best deal on pizza, \$9.99 for a large pie. We estimate that we're going to need about 20 pies, more cheese than pepperoni. We also need to check Costco for frozen Gluten free pizza. We'll also provide waters.
- iv. Cake Walk - we talked about hold one with pumpkins as the prize. Amanda said she would donate pumpkins to the cause.
- v. Scavenger Hunt: we had talked about doing some sort of a game with stickers. Libby came up with the idea of creating halloween characters that we can put around the parade route, and then the kids can find them and anyone with a full card get a prize. Carrie will buy the prizes. Betty and Libby will work on making the characters.
- vi. Chalk Art: we're going to call for volunteers when we send out the save the date email. But we think we need to do it again.

9. NEW BUSINESS

- a. Right now the board meets on Sunday mornings. We talked about changing that, but we only have this one last meeting for this year. So we decided to table the discussion until next year, and see where everyone's schedule is at then.
- b. Budget
 - i. We have a budget that was created by outgoing Treasurer, Hughette Scanlan.
 - ii. We talked about dropping the Dumpster event, which would free up \$884.00. Board members feel that with changing trash pick up policies, and the burden on the board for this event, that it should be discontinued.
 - iii. We talked about whether to replace it with a chipper/limb clean up event, or pricing out an electronics recycling event again. Alice suggested that we survey residents to see what they would like.
 - iv. Carrie reminded the board that Xcel Energy is changing it's rate structure, and that we need to look at how that is going to impact our electric bills on both islands. We may need to opt out of the new structure. Alice made a note to track the electric bills and see how it impacts us.
 - v. Betty makes greeting cards and has agreed to make our welcome to the neighborhood cards. She brought samples of her beautiful work. We requested that she make thank you cards for Joshua & Tim, Leah & Hughette. The Board told Betty that we would reimburse her costs for the cards.
 - vi. We had a discussion about whether a \$25 gift card to Home Depot was a good enough gift for a new neighbor. The newest neighbors say they thought it was fine. They felt like it was enough money and a fine location because new homeowners do go to Home Depot a good bit.

- vii. Other than the discussion above, we didn't make any permanent changes to the proposed budget. Libby said that we need to delve into the insurance issue and figure out what we want to do with that, because it could potentially have a big impact on the budget. So we tabled this until our next meeting.
- C. Alice asked if she should send thank you emails to those who've paid their dues. We agreed that she should if it doesn't take too much of her time.